

ABSTRACT SUBMISSION PROCESS – CONFERENCE 2024

- The conference committee will consider all speaker and panel abstracts received by the published deadline to ensure that the proposed submission is relevant to the Conference theme and RI membership.
- All RI members will be invited to consider submitting an abstract or proposal. In addition, a specific invitation will be sent to RI committees to consider making a submission.
- Submissions can include but is not limited to research, case studies, new methodologies, advances in technology, practice, trends etc
- Abstracts or proposals must be prepared using the conference template attached. Minimum 250 words, maximum one page.
- All submissions must be sent to conference2024@resolution.institute by no later than Friday 7th June 2024
- By submitting an abstract or proposal presenters agree to present in person at the conference if their submission is accepted. All presenters must comply with deadline dates, including paper submission, registration and payment.
- If multiple papers or proposals are submitted for presentation with similar subjects, the authors will be approached to work together for a joint submission and presentation, at the discretion of the conference organising committee.
- Selection notifications will be sent out to relevant authors advising whether their submission has been successful or unsuccessful, or if amendments are requested in the submission.
- Presenters / speakers are required to register for the conference (at a discounted registration fee). If a submission is reviewed and accepted for the conference (with or without change requests) and a presenter then fails to register, an invoice will be raised and distributed by staff.
- In addition to the abstracts process, the conference organising committee, CEO, and conference producer shall consider and suggest speakers relevant to the theme who will attract registrations and sponsors
- A short biography (150 words max) will be required for all proposed speakers, and if accepted presenter bios and photographs will be published on the conference website.

TIMELINE FOR SUBMISSIONS



Proposal review criteria

The CDC is fully conscious of the contributions made by intercultural and multicultural considerations to the enrichment of all DR sectors and will give preference to proposals that include them. The CDC will also give priority to the following criteria:

1. The stated conference theme;
2. The introduction of new and innovative concepts not previously canvassed or fully explored in mediation and DR;
3. The inclusion of innovative and engaging presentation techniques;
4. Where applicable, the rigour of any research to be included in the presentation, or on which it relies;
5. The inclusion of credible demonstration of the importance of the subject matter to mediation and/or to DR, and to the preferred conference stream;
6. The inclusion of intercultural, cross-cultural and/or multicultural considerations;
7. The potential appeal of the proposal to a broad spectrum of delegates; the proposal should include appropriate comments if it would appeal more to one cross-section of the sector (e.g. newly trained practitioners, or experienced practitioners);
8. The demonstrated capacity of the proposal to allocate appropriate time for coverage of the topic, and, if for multiple presenters, strategies for including all presenters; and
9. A clear title of the proposal conveying to delegates what they can expect from the session.